

# ***HIGH SCHOOL APPRENTICESHIP PROGRAM***

## ***Professional Learning Group***

### ***Meeting Agenda***

**DATE:** Friday, February 28<sup>th</sup>, 2020  
**TIME:** 9:30 a.m. (Coffee, Pastries at 9:00 a.m.)  
**LOCATION:** Manitoba Teachers' Society (191 Harcourt St, Winnipeg, MB)

Call to Order - Andy Reimer

- Place Cards, Sign in and Introductions

Welcome and facility orientation - Andy Reimer

- Andy welcomed everyone to the Manitoba Teacher's Society.
- Facility orientation – Heather Rose
- Garry Neufeld [acknowledged that we are meeting today on Treaty 1 land.](#)

Review Agenda - Andy Reimer

- CSAM On Tour will take place in the afternoon at the Construction Safety Association of Manitoba building (1447 Waverley Street) after a 15-minute power point presentation.
- Agenda additions
  - [Raffle Tickets](#) - added to [hsap.ca](#) (Garry Neufeld)
  - [E-Learning Resources](#) – added to [hsap.ca](#) (Judy Watson)

Review Notes of Previous Meeting - Steve Proskurnik

- A reminder to those that have not yet paid the HSAP-PLG meeting fee. Please submit your payment if you have not already done so.
- Gabriel Chung from Apprenticeship Manitoba facilitated a mapping exercise at the HSAP-PLG meeting in October 2019. This was a good experience and the group looks forward to hearing more details.
- Reminder about the SEEF grant submissions. This information was sent out in December to the school divisions. Ruth Stargardter will be sharing some details today in Kim Poirier's report.
- [Andrea Canada from the Office to Advance Women Apprentices](#) presented at the last HSAP-PLG meeting. HSAP PLG members who have met with Andrea Canada and their students:
  - Starlene Mosienko – Was recently in touch with Andrea and has two young women that Andrea has been connecting with.
  - Heather Rose – Andrea Canada came to one of the schools where girls in trades were invited down for a pizza lunch and learn. Andrea will help young women look for employment.
  - Ruth Stargardter – One of Ruth's former students for Vincent Massey Collegiate got a position with Lexus after working with Andrea.
- Andy Reimer – At the last HSAP-PLG meeting, Andy made a commitment to write a [letter to the Apprenticeship and Certification Board](#) highlighting some of the concerns brought forth by the group. The letter addresses 3 main concerns: minimum wage, tax incentives and growing HSAP

- in Manitoba. A copy of this letter can be found on the RRTVA website. Andy has confirmation that the letter was received. Andy will share any feedback and information that he receives.
- All meeting notes and other documents that are shared at the HSAP-PLG meetings are posted on RRTVA website under HSAP-PLG meetings. Please click the modify arrow to organize documents by the date they were posted. Andy listed some of the newer items that have recently been posted:
    - [4 + 1 Program](#) (Grant Kreuger and Garry Neufeld)
    - [HSAP Model](#) which is listed as HSAP Teacher (Reg Toews and Andy Reimer)
    - [HSAP Brochure](#) (Reg Toews and Andy Reimer)
  - A calendar with next year's HSAP-PLG meeting dates will be sent out in an email. Please think ahead if you would be interested in hosting an HSAP-PLG meeting. Blair is still be willing to host an HSAP-PLG meeting next year. Please contact Andy Reimer or Steve Proskurnik if you are interested in hosting a meeting.

## Reports and Updates

### a) Safe Workers of Tomorrow

- Torin Proulx

- Torin is no longer working with Skills Canada.
- If there are any groups/programs that need presentations, please contact Marjorie Jenkins to book [marjorie@workersoftomorrow.com](mailto:marjorie@workersoftomorrow.com)
- Torin would like feedback on the Young Workers Readiness Certificate Course, both positive and negative. Please email Torin [torin@workersoftomorrow.com](mailto:torin@workersoftomorrow.com)
  - Tim Klein – It would be beneficial if a teacher could create accounts where students don't need their own email addresses.
  - Heather Rose – Internet Explorer compatibility issues.
  - Nick Verras – Issues with email addresses. Torin suggests contacting your IT department.
- Level Up 2.0 Virtual Reality – SWOT is assessing the effectiveness of Level Up as a learning tool. It is harder and more time consuming to extract the educational information and is very resource heavy. SWOT is taking a step back to assess how they will go forward with virtual reality. Peter Reimer – There is also a safety concern with sharing virtual reality equipment with the recent COVID19 outbreak.
- National Day of Mourning, 23<sup>rd</sup> Annual Leaders Walk will be held on April 28<sup>th</sup>. This event recognizes those injured, made ill or killed in the line of work. Transportation is provided for a certain number of students.
- [Fishing Derby at Happyland Park](#) – Thursday, June 4<sup>th</sup>. Pre-register by contacting Alicia Waldner 204-992-2988 or [alicia@workersoftomorrow.com](mailto:alicia@workersoftomorrow.com)
- First Aid Training – SWOT is working towards providing first aid training to students (full Level C training). Looking for schools to partner with and pilot what this process would look like. Half of the training will be done online (4 hours) and half will be done as a practical component (4 hours). There will be a fee associated with this training, but it will be more cost effective than it would normally be.
- Darry Stevens – Are most employers aware of the Youth Readiness Certificate? Torin – It is up to the employer to ask the student for their certificate. It is up to the government to share the information. Employers are more aware of the certificate than they were of the permit.

b) Education and Training

- Jackie Knight/Kim Poirier

- Ruth read Kim Poirier/Jackie Knight's Manitoba Education ICAB Updates. This report is posted on the RRTVA website. Please let Kim or Jackie know if you have questions or concerns.
- The 2020-21 Subject Table Handbook is now available at <https://www.edu.gov.mb.ca/k12/docs/policy/sthte/index.html>
- Manitoba Education is pleased to announce that the 1.5M Skills Strategy Equipment Enhancement Fund is available for the 2020-21 school year to support equipment purchases for Technical Vocational Education Programming and Industrial Arts programming in Manitoba. New grant applications will be posted soon on the Technology Education website and will be due on May 15, 2020.
- Manitoba Education is looking for feedback for the reimagining of the Manitoba Education HSAP webpage. This is only the link from the Technology Education webpage, not the Apprenticeship Manitoba page. Please let Kim know the type of information, forms, links, contacts, and resources you feel would benefit educators, parents and students by visiting the new webpage. Please provide your feedback by emailing Kim Poirier at [Kim.Poirier@gov.mb.ca](mailto:Kim.Poirier@gov.mb.ca)
  - Judy Watson – Mapping exercise information.
  - Reg Toews – What is the role of an HSAP teacher? (HSAP teacher diagram).
  - Andy Reimer – Client focused access for different groups (parents, teachers, students, principals, etc).
  - David Nutbean – Path flow chart for HSAP teachers, process. Promotional information. Make the website more user friendly.
  - Ruth Stargardter – Guidance counsellors play a huge role. What are the related career opportunities? Celebration of employers.
  - Marsha Barter Cook – Framework documents are hard to open.

c) Apprenticeship Manitoba

- Tiffany Stepaniuk

- David McCutcheon sends his regrets that he was not able to attend today's meeting.
- The Mapping process was started back in October. This information was brought forward to the small group on January 27<sup>th</sup>. Gabriel Chung has put the information into an electronic version of the map, and it will be presented to the small group in March for review. It will then be brought to the HSAP-PLG group for review.
- Apprenticeship is looking into print material. Tiffany is hopeful that printed material will become available. For now, please continue to print from the website.
- Sylvia Martin – Brochures are hard to print. It would be helpful if print material was user friendly.
- Sylvia Martin emailed Jackie Knight regarding Apprenticeship presentations but did not hear back. Tiffany will connect with Jackie.
- Andy Reimer – An updated ATC list was sent out via email in February. There were many changes to the ATC list. The updated ATC list will be resent with the meeting notes.

New Business

a) Manitoba's Labour Market Forecast with Focus on Trades

- Lisa Bukoski

- Please review the [LMI presentation](#) which is posted on the RRTVA website.

- [Resources and handouts](#) available.
- b) CSAM Hazard Recognition PD - Heather Rose
- Workshop was held at the Construction Safety Association of Manitoba. One day course that trains you on risk assessment. \$150
  - Safe Manitoba offers this course for free. If there was enough interest, the HSAP-PLG group could schedule a training day. Andy will send out an email to see if there is interest from the group. Nick Verras suggests that the session be tailored to the group's needs. Torin Proulx suggested tailoring a session around site assessments. Darry Stevens would like the Superintendents to go through the course as well. Judy Watson suggests bringing others to the course for awareness. Andy Reimer will send out a form to find out interest in a hazard recognition course for this group.
  - New scholarship (\$4000) for Agriculture students that wish to attend U of M.
- c) ELearning Resources - Judy Watson
- Safety Prep for Student Work Experience Resources document can be found on the RRTVA website.
  - Courses are free.
  - Online courses with a mental health component.
  - Additional resources
    - Centre for Occupational Health and Safety  
<https://www.ccohs.ca/distributors/manitoba/Canadian>
    - Safe Work Manitoba  
<https://www.safemanitoba.com/Education/Pages/E-Learning-Courses.aspx>
- d) Construction Safety Association of Manitoba Safety Trailer - Jim Brown/Matt Lothian
- Safe Lifting, hand safety, fall arrest, eye protection, fall arrest, eye protection,
  - CSAM On Tour demonstrations include:
    - **Safe Lifting** - See how proper lifting techniques can reduce back injuries. Watch a demonstration showing impact on the body during lifting and how using your legs to lift can reduce injuries to your back.
    - **Fall Arrest** - See the importance of using appropriate fall arrest equipment. View a fall enactment demonstration and witness the difference between wearing an approved shock absorbing lanyard and a non-shock absorbing lanyard.
    - **Eye Protection** - See the importance of wearing proper, approved eye protection. This demo shows first hand the difference in protection between approved and non-approved eyewear when coming in to contact with a high impact object.
    - **Hand Safety** - See first-hand how wearing appropriate hand protection can cut your chances of injury. Experience a demonstration of cut resistant vs non-cut resistant gloves that are practical to use in construction.
  - If you are wanting to book CSAM on Tour, keep in mind the space requirement (18 feet high).
  - Shelley Rowan – Are prescription glasses appropriate eye protection? Matt Lothian – regular prescription glasses might fail.
  - 2000 people attended CSAM demonstrations from May to late September.

- CSAM on tour [safety@constructionsafety.ca](mailto:safety@constructionsafety.ca)
- Weather dependent if outside (April to late September/early October).
- 35-45 min presentations.
- Cap at approximately 30 participants.

e) Raffle Tickets

- Garry Neufeld

- Raffle tickets are available to support scholarship funds for former Frontier School Division, Northern, Indigenous, post-secondary students. It is designed to promote the PENT program that supports existing education assignments to go to school and become teachers. Prize poster can be found on the RRTVA website. Please contact Garry Neufeld for more information.
- Update – Garry has made the request to Lotteries to have the draw date moved to Oct 30th since it is next to impossible to maintain social distancing and sell tickets in our partner communities.

Safety Trailer Demonstration

- Matt Lothian

- Members of the HSAP-PLG group drove to the Construction Safety Association of Manitoba (1447 Waverley Street) for a presentation of the Safety Trailer.

Business out of the notes

i.	Meeting 4	May 8, 2020	Assiniboine Comm. College
ii.	Skills Manitoba	April 9, 2020	Red River College
iii.	Skills Canada	May 28-29, 2020	Vancouver, BC

**HSAP PLG Members Valued Activities - From previous HSAP-PLG Meeting notes**

1. Members appreciate the networking aspect of the HSAP-PLG and there should be even more time allotted to networking/sharing of ideas structured or otherwise.
2. Members appreciate the professional support and advice from AM, ICAB and experienced HSAP teachers.
3. There is great value in being current with the most recent information regarding HSAP through meeting and email notifications.
4. Continue to review the trades at meetings especially the tricky ones, have more newbie sessions. Intentional mentorship?
5. We all appreciate the value of HSAP and continually find ways to share it with everyone.
6. Employers should continue to be an important part of the HSAP-PLG meetings.

## Action Items

1. HSAP-PLG Members - Please submit your HSAP-PLG meeting fee payment if you have not already done so.
2. Ruth Stargardter - Will bring website suggestions back to Kim.
3. HSAP-PLG Members - Please provide website feedback (information, forms, links, contacts, and resources) by emailing Kim Poirier at [Kim.Poirier@gov.mb.ca](mailto:Kim.Poirier@gov.mb.ca)
4. Andy Reimer - Will send out an email to see if there is interest from the group in a Hazard Recognition session from CSAM. Nick Verras suggests that the session be tailored to the group's needs.